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Meeting Minutes

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June 11, 2012 Work Session

6/11/2012 2:00:00 PM

JP Knapp Professional Learning Center
Caratoke Highway
Currituck, NC 27929

Attendees - other

Dr. Bill Dobney	Chair
Jackie Simmons	Vice Chair
John Barnes	Board Member
Karen Etheridge	Board Member
Amy Innes	Board Member
Allison Sholar	Superintendent

A. Work Session, beginning at 2:00 p.m.

B. Testing Summary

Paul O'Briant, CIO, gave a summary on the preliminary testing scores. He explained the model had changed and districts were still waiting on directions from the state. Detail test information will be given to the principals to target areas in need of improvement.

With the new model, not every school will be given a title. The new model should be available to the school districts in July 2012.

C. Intergrade Software & Grading Policy

From direction by the Board, Mr. O'Briant has been reviewing software that would mitigate the impact of a zero to a student's grade. He found the state is changing from NC Wise to Pearson PowerSchool. The group discussed other methods and the cost associated.

The Board discussed waiting for the new state software - Pearson PowerSchool. The group also discussed going forward with some of the grading changes prior to the release of the new software. Dr. Dobney said he was in favor of waiting. The changes would affect both elementary and secondary levels. Ms. Kinzel said a modification to the revised grading guideline could be released to help transition to a common grading policy.

D. Discussion on Policy 2118 Student Board Member

The Board discussed changing the policy to have representation from both high schools.

E. Autism Strategic Plan Update

Kim McClellan, Director of Exceptional Children, informed the Board of the Autism Strategic Plan that contains \$10,000 a year in funding.

F. CIPP Template

Ms. McClellan explained the reporting process for CIPP. This year the district must submit activities for indicators. There will be a focus on the increasing EC dropout rate.

G. Update on Payroll

The Board heard from the Finance Dept. as it tries to consolidate practices to ensure efficiency. Reducing the number of payrolls was discussed. The reduction would help the department identify mistakes and allow enough time to make changes. The Board discussed having only one payroll on the 28th of each month. The group discussed the pros and cons. The Finance Dept. is also working on revising the bus driver pay schedule and implementing the attendance bonus for drivers.

While addressing efficiencies, the group discussed all staff using TimeKeeper to alleviate paper copies and manual data entry. The benefits of the electronic program include easy

access and tracking of leave balances. There is also the ability to preview checks before releasing to ensure correct information.

The Board agreed with the payroll change. Administration will notify employees immediately

H. Closing Out the Fiscal Year & Date for the July Board of Education Meeting

To close out the fiscal year the Board discussed having an early meeting on June 28th. The commissioner's boardroom will be checked for availability.

I. Bank Reconciliations - Informational Only

J. Closed Session, Reason 1 & 6, G.S. 143-318.11, beginning at 3:30 p.m.

K. Reception for Outstanding Educators & Retirees, JP Knapp Media Center - 5:00 p.m.

L. Closed Session, Reasons 1 & 6, G.S. 143-318.11, beginning at 6:00 p.m.

Chairperson

Secretary